

### 13. Privacy Policy, Personal Information, access to and use of information

13.1. Joshua Generation Church (hereinafter called “JGC”) receives various types of information (“Information”) from Users, church attendees, and other interested individuals who attend meetings or correspond with us, via email and any other electronic communications platform, or who complete any of our forms or registers (for example visitors form, kids church forms/registers, COVID forms) or whoever may use or access our Website (collectively referred to as “Users”). These Users provide us with their Personal Information as detailed in the Promotion of Access to Information Act (“PAIA”), and section 1 of Electronic Communications and Transactions Act (“ECTA”) (“Personal Information”) and under the Protection of Personal Information Act of 2013 (“POPIA”).

13.2. By providing such Personal Information you, as the User agree that JGC may collect, store and use your Personal Information, including amongst others, names, contact details, addresses, surfing patterns, email and IP address, residential and/or work address and community groups, congregation etc., which Personal Information will be stored in electronic form or in physical paper format, where the User has completed our forms/registers (whether for adults or for children) or shared their Personal Information with us.

13.3. We respect your privacy and endeavour to protect the Personal Information that you provide to us, in accordance with applicable laws.

#### 13.4. Purpose

The purpose of this policy is to explain how we collect, use and disclose your Personal Information for the purpose of administering the affairs of the Church and to ensure its proper functioning. Personal information for the purpose of this policy includes amongst others names, birth dates, wedding and anniversary dates, addresses, email addresses and contact numbers, congregation and community group membership, and all the information you as User, supply to us. We may gather additional information needed to meet other general, ministry and event

needs within the Church and Associated Ministries of the church, which you provide to us or our leaders or Service Providers (for example payment gateways, third party websites linked to our Website), the Planted App, Four12 Website or App and Timothy Ministry Training (TMT), collectively referred to as (“**Service Providers**”). **You specifically consent to us sharing this personal information with our Service Providers or Associated Ministries.** The information that you provide will be subject to the guidelines set out in this policy below.

#### 13.5. The Purpose for which we collect Personal Information:

13.5.1. We collect and process your Personal Information mainly to contact you, to inform you of Church and Associated Ministries events and notices and for general Church administration, including the safety and security of you and your children.

13.5.2. Only necessary Personal Information is stored, therefore we will not collect and store information that is not required for the above purposes. We collect your Personal Information and the information of your child directly from you, and you hereby consent to such collection for the purpose set out above.

#### 13.6. Cookie Policy:

13.6.1. When and where do we use cookies: we allocate cookies during the Website registration process for our services. These cookies will hold information collected during your registration and will allow us to recognise you as a customer and provide you with the services you require.

13.6.2. How can you refuse or opt out of cookies: most browsers are set by default to accept cookies automatically, but usually you can alter the settings of your browser to prevent automatic acceptance and to prompt you every time a cookie is sent to you or to allow you to choose not to receive cookies at all. In addition, you can delete cookies on your electronic devices.

13.6.3. How can you manage your privacy preferences: if you'd like us to stop processing your information for marketing purposes, please write to us at : [privacy@joshgen.org.za](mailto:privacy@joshgen.org.za);

#### 13.7. How we use information

13.7.1. We will use Personal Information only for the purposes for which it was collected (13.5 above) and agreed with you. **BY COMPLETING MEMBERSHIP FORMS, VISITORS FORMS, KIDS CHURCH OR YOUTH MINISTRY FORMS OR**

REGISTERS, COVID FORMS OR USING OUR WEBSITE, OR ANY OTHER LINKED SERVICE PROVIDER'S WEBSITE OR ANY THIRD-PARTY SERVICE PROVIDER'S of the Church OR AND ANY OTHER ELECTRONIC COMMUNICATIONS PLATFORM WE USE, (like, for example the Whatsapp, SMS, Facebook, YouTube, Planted App, Four 12 website and App or TMT, amongst others) YOU AGREE TO THE COLLECTION, USE AND DISCLOSURE OF YOUR PERSONAL INFORMATION AND THAT OF YOUR CHILD(REN), AS OUTLINED IN THIS POLICY. AND, YOU FURTHER AGREE TO THE TRANSFER OF ITS/YOUR PERSONAL INFORMATION CROSS-BORDER FOR PURPOSES OF HOSTING DATABASES, EMAILS AND/OR DOCUMENTS ON SUCH SERVERS, WITH APPROPRIATE SECURITY.

### 13.8. Disclosure of information

13.8.1. We may disclose your information to our Service Providers who are involved in the delivery of Services to you, such as information technology services, catering, accommodation and eventing, amongst others and our Affiliates (such as, amongst others, TMT, Four12 partnering churches, payment gateways and/or booking services). We have agreements with our Service Providers and Four 12 churches to ensure that they comply with the POPIA.

### 13.9. Consent

13.9.1. BY PROVIDING US WITH YOUR OR YOUR CHILD'S PERSONAL INFORMATION YOU GIVE CONSENT TO US TO:

- 13.9.1.1. store your Personal Information and the Personal Information of your dependant(s), child or children;
- 13.9.1.2. contact you (by email, SMS, WhatsApp or any other platform in use by JGC from time to time);
- 13.9.1.3. disclose your birthday and anniversary (day and month only) on our weekly announcements which are circulated to Joshua Generation Church members as outlined in this Policy; and
- 13.9.1.4. use your Personal Information internally for general administration of the Church and its events, meetings and programs, and externally with our Affiliates or Service Providers.

### 13.10. Access to information, record retention, updates and deletion

13.10.1. We will not retain the Personal Information collected from you for a period longer than necessary. We may from time to time request updates from you of the information to ensure that it is correct. We will notify you when we need your Personal Information updated, or if your child's information must be updated.

13.10.2. You have the right to request a copy of the Personal Information we hold about you. You also have the right to ask us to update or correct your Personal Information.

13.10.3. You may also at any time withdraw your consent to use and store your or your child's Personal Information, and request deletion of the information. We will request confirmation of your identity before attending to this request.

### 13.11. How to contact us

13.11.1. If you have any queries about this policy, wish to withdraw your consent for the use of your Personal Information, or wish to access or correct your Personal Information, you will be required to communicate this to us in writing to the email address of the Church: [privacy@joshgen.org.za](mailto:privacy@joshgen.org.za).

### 13.12. Information security safeguards

13.12.1. We have security policies and procedures in place to protect the Personal Information that we store and to stop unauthorised access thereto and use thereof.

13.12.2. Should we become aware of a breach of our security safeguards that affect your Personal Information we will notify you thereof as soon as reasonably practical if you are a Registered User and where we have your contact details to do so.

### 13.13. Review

13.13.1. This policy will be reviewed annually and updated when necessary. You will be notified of any changes as outlined herein by us posting the date of the most recent version hereof at the bottom of these Terms.

13.14. Should you have any questions relating to this privacy policy, would you be so kind as to send an email to [privacy@joshgen.org.za](mailto:privacy@joshgen.org.za)

13.15. Interception of communications. Despite such undertaking to the contrary, it is possible for Internet-based communications to be intercepted. You must be aware of this risk and accept it (the risk) by using our Website, Services, or emailing us or connecting with us through any other electronic communications platform. Without

the use of encryption, the Internet is not a secure medium and privacy cannot be ensured. Internet e-mail is vulnerable to interception and forging.

**13.15.1. Neither JGC, its Service Providers, Affiliates nor any Owner will be responsible for any damages you or any third party may suffer as a result of the transmission of confidential or disclosed information that you make to any of us directly or through the Internet, or that you expressly or implicitly authorise us or the Owners or Service Provider's to make public, or for any errors or any changes made to any transmitted information.**

13.16. To ensure acquaintance with and awareness of the privacy measures and policies of JGC, the User is urged to take care to read and understand the underlying privacy clauses incorporated in our Website Terms.

13.17. When the JGC is served with due legal process requiring the delivery of Personal Information, it may have a legal duty to abide by that demand and will do so. JGC may also impart Personal Information if permitted or required to do so by law.

#### **14. Privacy – casual surfing**

14.1. The User may visit the Website without providing any Personal Information.

14.2. The User accordingly grants express written permission for the Website servers in such instances collecting the IP address of the User computer, but not the email address or any other distinguishing information.

14.3. This information is aggregated (added up) to measure the number of visits, average time spent at the Website, pages viewed, etc.

14.4. JGC uses this information to determine use of the Website, and to improve Content.

14.5. JGC assumes no obligation to protect this information, and may copy, distribute or otherwise use the information.

#### **15. Privacy – unsolicited information**

15.1. If the User posts unsolicited content or other information (“**Information**”) to the Website and does not indicate otherwise the User grants to the Owners a:

15.1.1. non-exclusive;

15.1.2. royalty-free;

15.1.3. perpetual (everlasting);

15.1.4. irrevocable (irreversible); and

15.1.5. fully sub-licensable,

right to use, reproduce, modify, adapt, publish, translate, create derivative works from, distribute, and display such Information throughout the world in any media, without payment of any consideration.

15.2. The User grants to the Owners the right to use the name that the User submits in connection with such Information, if they choose.

15.3. The User warrants:

15.3.1. that the User owns or otherwise controls all of the rights to the Information that the User posts;

15.3.2. that the Information is accurate;

15.3.3. that by the supply of the Information to JGC:

- the User does not violate this Policy and does not infringe the rights of any person or entity; and
- **THAT THE USER INDEMNIFIES THE OWNERS FOR ALL CLAIMS** resulting from the receipt by JGC of the Information the User supplies to it.

15.4. JGC may monitor and edit or remove any Information, where posted to public pages. The JGC takes no responsibility and assumes no liability for any Information posted by the User or any third party.

## 16. **Privacy-solicited information the User gives to JGC**

16.1. JGC requires certain Personal Information necessary to process transactions if the User requires JGC's Goods or Services.

16.2. *JGC receives and stores all Information, including Personal Information which the User enters on the Website or gives to JGC or its Affiliates in any other way.* The User may choose not to provide certain Personal Information, but that may limit the Services or Goods that the User may wish to obtain from the JGC.

16.3. JGC provides its Goods and Services in conjunction with its Service Providers and Affiliates. In this regard and unless specifically restricted by the User from the license below, the User when using our Site or Services and entering into the specific transactions in question expressly grants in writing to the Owners, Affiliates and the Service Provider a:

- non-exclusive;
- royalty-free;
- perpetual;

- irrevocable; and
- fully sub-licensable,

right to use, reproduce, modify, adapt, publish, translate, create derivative works from, distribute, and display such Information throughout the world in any media including transacting with User, registration of User, and the like.

16.4. The User's Information that is required by Service Providers and/or Affiliates to give effect to transactions that the User chooses to enter into is shared with those Service Providers, and the User agrees to this.

## 17. MEDIA CONSENT

By attending our Church and/or its Affiliates, participating in meetings, programmes or events (onsite or offsite) hosted by the Church or its Affiliates (which shall include its employees, agents, members or principals and our apostolic partners), photos, audio recordings and/or videos (the "**Media Content**") may be taken of you and/or your children. This Media Content may be used by us in Church or Affiliate publications (sound, audio, video or photos) with your consent. For this purpose, **YOU HEREBY GIVE YOUR CONSENT THAT WE MAY USE AND PUBLICISE SUCH MEDIA CONTENT** (including image, likeness, appearance and voice) of you/your family forever and without revoking this consent and without compensation. All rights, title, and interest in such Media Content are owned by the Church or the respective Affiliate. You/your family/children/dependants acknowledge that you are fully aware of the contents of this release and are under no disability, duress, or undue influence. Should any Media Content be objectionable to you, please don't hesitate to contact us should we be able to minimise the effects of that particular use or publication, at [privacy@joshgen.org.za](mailto:privacy@joshgen.org.za). Should you require that you or someone in your family be excluded from this release, please notify us in writing at [privacy@joshgen.org.za](mailto:privacy@joshgen.org.za) within 10 working days of becoming aware of it.

## 18. Privacy – promotional information

The User agrees to receipt of promotional and /or advertising information from JGC and its Affiliates, except if User specifically opts out as provided for in 13.11.1 above.

## 19. Privacy-surveys and statistical profiles

19.1. JGC may periodically conduct online customer care surveys to enable the updating of service standards, and User agrees to this.

19.2. When it conducts a survey, JGC must inform the User how the information gathered will be used and provide the User with the opportunity to opt-out from such surveys, as provided for in 13.11.1 above.

19.3. Despite terms to the contrary, JGC may choose to use Personal Information to compile profiles for statistical purposes and may choose to trade with such profiles and statistical data, as long as the profiles or statistical data cannot be linked to any specific data subject, including the User, by a third party.

## 20. **Privacy- interception**

Subject to the Regulation of Interception of Communications Act (“**RIC**”), Act 70 of 2002, the User agrees that the JGC may intercept, block, read, delete, disclose and use all communications sent or otherwise communicated to the JGC, its employees, directors and agents. User agrees that his or her consent satisfies the requirements of ECTA and RIC for consent in “writing” as defined.

## 21. **Access to Information Manual**

JGC’s Access to Information Manual can be obtained at:

Post: The Information Regulator

Information Officer Chief Executive Officer: Mr. Mosalanyane Mosala

Contact Person: Ms. Pfano Nenweli; Email: [PNenweli@justice.gov.za](mailto:PNenweli@justice.gov.za)

Telephone: 010 023 5200,

PO BOX 31533, Braamfontein, Johannesburg, 2017

T’s and C’s most recently updated on the 17 February 2022.